



KDIGO CONTROVERSIES CONFERENCE ON NOVEL ANEMIA THERAPIES IN CKD

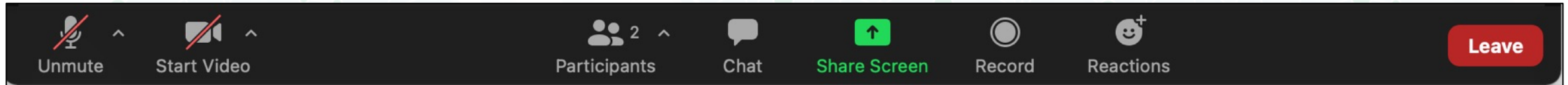
Virtual Participation Ground Rules

GROUND RULES

- Participants are encouraged to turn their **video on** during the meeting
- Please keep your **audio muted** unless speaking or asked to unmute
- Please be **respectful** during the plenary and breakout group presentations
 - Keep parallel chat discussions to a minimum
- Please submit questions and comments via the chat box during **Q&A sessions only**
 - This will allow for easier moderation and more robust verbal discussions
- Use the **raise hand** feature to indicate that you would like to make a comment
 - Co-chairs will invite you to unmute when it is your turn

Zoom Meeting Features

PARTICIPANT CONTROLS



Mute or unmute your audio

Turn video on or off

Click to see participant list

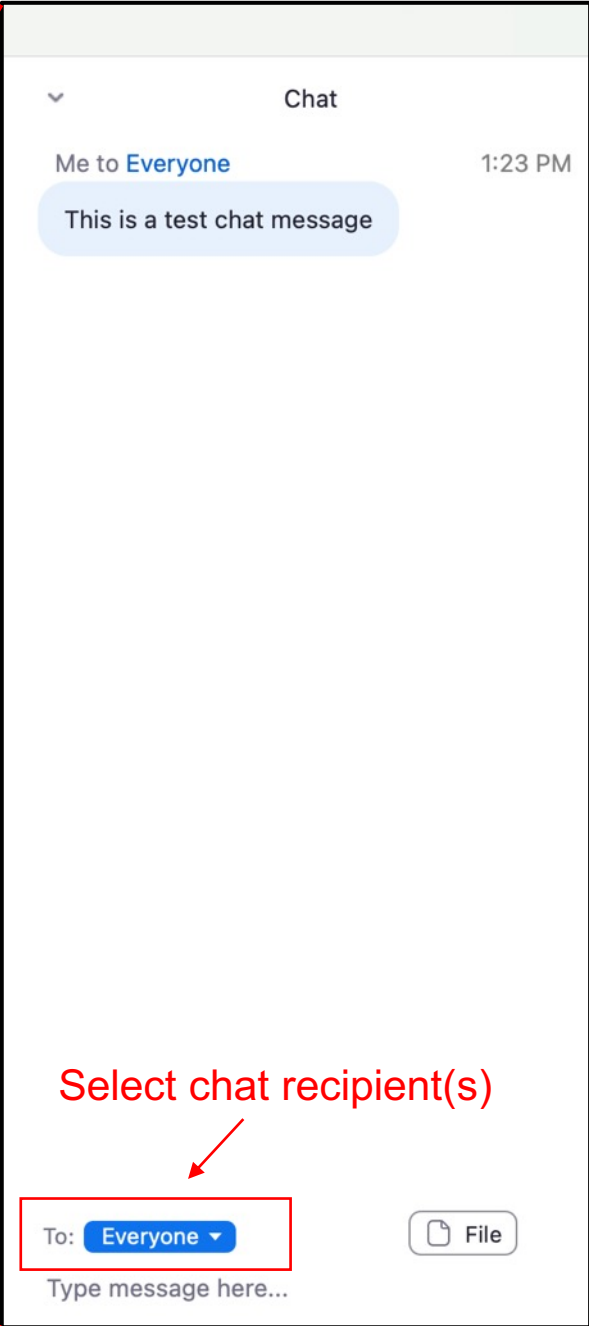
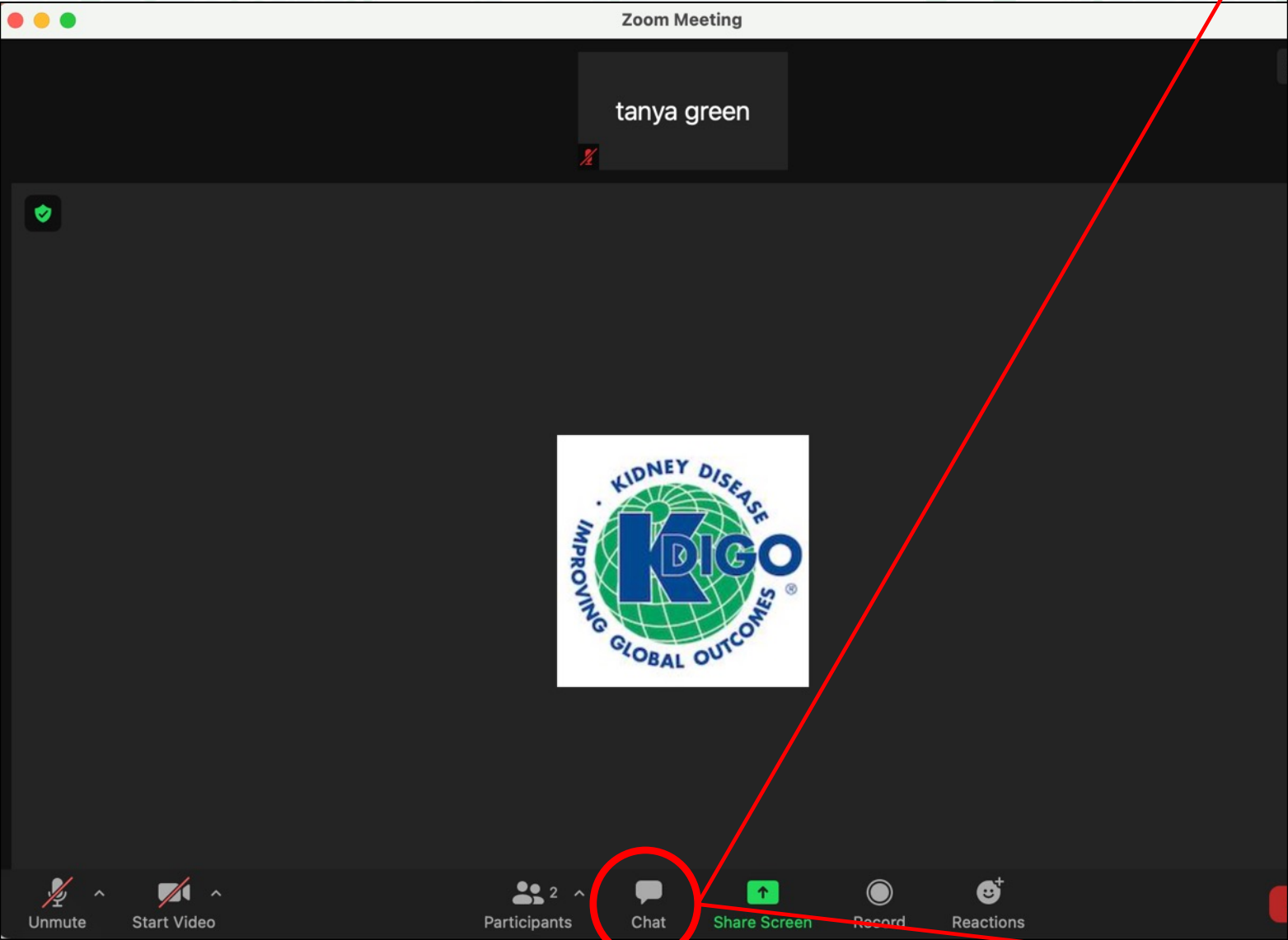
Open the chat box

Use this to open the Raise Hand option

CHAT

- The chat feature should be used to make comments and submit questions during Q&A sessions only
- Be respectful during presentations and keep parallel chat discussions to a minimum
- Use the Raise Hand feature to indicate that you wish to speak and contribute to the discussions verbally during the Q&A
- Make note of your chat settings as comments can be sent to specific individuals or all participants

CHAT



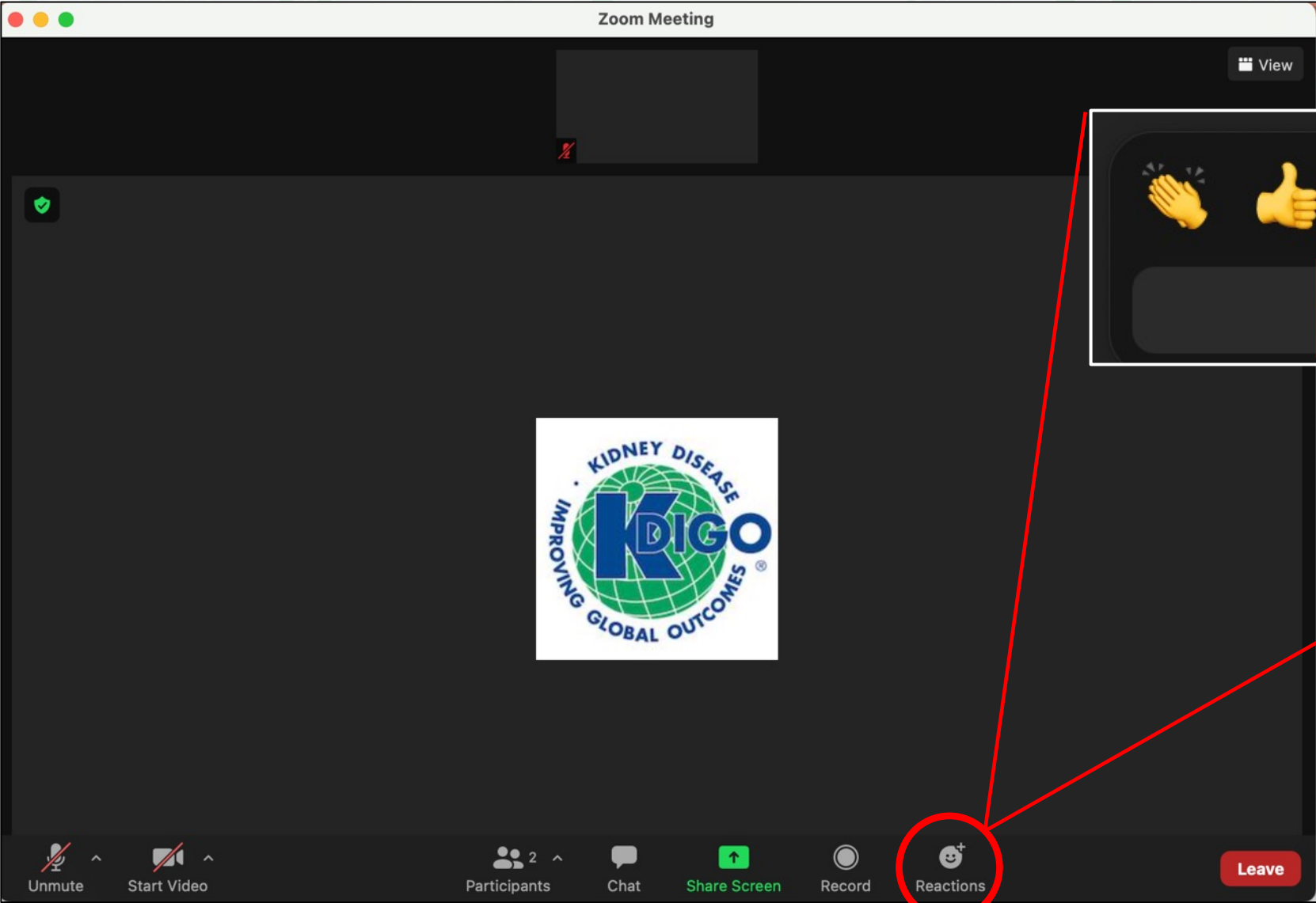
Select chat recipient(s)



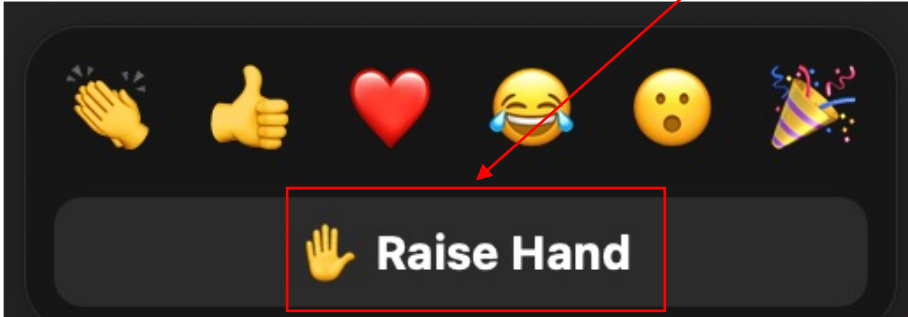
RAISE HAND

- Please use the Raise Hand feature to ask a question or make a comment
- The Conference Co-Chairs will invite you to unmute when ready
- When finished, please mute your line again

RAISE HAND



Click once to raise hand.
Click again to lower hand.



BREAKOUT GROUPS

- Breakout groups will meet separately on Saturday, December 11 for approximately 2 hours
- Conference Co-Chairs and some KDIGO staff will float between the groups
- Sponsor participants and observers are not permitted to join the breakout session
 - Welcome to reconvene on Sunday, December 12 for the final reports

TECHNOLOGY TIPS

- Proceedings will be recorded and made available to all attendees
- Please use your desktop computer or laptop to join the Zoom meeting; joining via phone limits your ability to participate
- Mute yourself unless speaking
- Technical difficulties? Please email (or private chat) Coral or Tanya